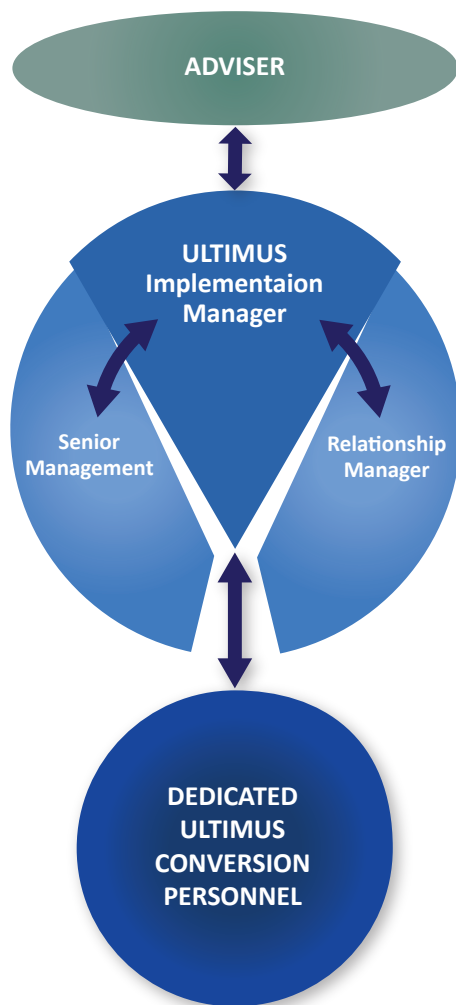


■ | FUND CONVERSION TO ULTIMUS FUND SOLUTIONS

You chose Ultimus. We choose to make fund conversions smooth, seamless and straightforward for every adviser. We leverage the power of our experienced team and the rigor of our proven method for managing every fund servicing conversion.



Communication is Key

Vital to the successful completion of any conversion project at Ultimus is our experienced team, a customized plan and quality communication. Ultimus promotes interaction between you and our internal team members, facilitated by an implementation manager. This enables you to keep your internal stakeholders informed as to your conversion progress. Ultimus' senior management team is also kept fully apprised of milestones and progress throughout the implementation project.

The implementation manager organizes and manages the overall conversion effort. They work directly with your outgoing service provider and lead a conversion team at Ultimus which includes operations professionals who will be part of your servicing team following the conversion effort. Involving the servicing team from the start is another way we ensure your smooth transition to Ultimus.

In addition to the implementation manager, a relationship manager is normally assigned to each client. They are involved early in the process to become familiar with your operations and begin growing our partnership with you.

Customized Project Plan

Ultimus' conversion process is focused on minimizing client impact

For each fund conversion, an extensive project plan is customized to suit the situation and includes details, milestones, accountable parties and frequent progress checkpoints for each operational department. The tailored plan takes into consideration your priorities and desires, the roles of the multiple counterparties involved, contractual obligations and current service providers' availability. Ultimus also works diligently to make the best use of your time and resources throughout the conversion process.

Carefully Crafted Timing

Responsible, reasonable, well thought out plans lead to achievable timelines

Taking into consideration the factors mentioned above, as well as other items such as the size and complexity of a fund family and its fiscal year end, the average conversion project usually takes from 90 to 120 days to complete, but can take as little as 60 or up to 180 days to fully execute.

Experienced Team

Passionate professionals, creating customized, well designed solutions



This experienced team works together to make your fund conversion as smooth and seamless as possible.

In the end, this conversion team becomes your service team, already familiar with your fund distinctions and requirements, ready to work with you.

Elements of the Process

Ultimus manages all of your project's components, leading to conversion success

- Review fund and advisor business model
- Receive data from outgoing provider. Map, load and test in Ultimus platforms.
- Design and send shareholder / broker dealer community communications
- Coordinate roles and duties among Ultimus, fund counsel, auditor and CCO
- Run operations in parallel, conduct mock conversions
- Design customized service and relationship model
- Inventory current reporting and transmissions; design and test new reports
- Review selling agreements and repaper as needed. Transition NSCC connectivity.
- Review fund rules – portfolio, shareholder, accounting – and set up on Ultimus platforms
- Conduct internal and adviser team training

At Ultimus, we understand that each investment manager has unique business circumstances. Therefore, we provide customized solutions to meet your specific business needs and mutual fund strategy requirements. Additionally, our series trusts serve as an efficient and cost effective means to launch a fund.

We look forward to speaking with you.

Please contact us today at inquiry@ultimusfundsolutions.com or 800.813.1421

www.ultimusfundsolutions.com