

INSTITUTIONAL STRENGTH BOUTIQUE SERVICE

REAL ESTATE FUND ADMINISTRATION

Ultimus LeverPoint Private Fund Solutions is a leading boutique Fund Administrator, providing expertise in accounting to our Real Estate clients. We are dedicated to service excellence, using industry expertise, paired with exceptional client service, to deliver a suite of solutions to support your fund's needs.

Ultimus LeverPoint's understanding of real estate and use of industry leading technology enables us to deliver a comprehensive set of real estate services, including accounting, reporting, investor relations and SPV administration. Our solution includes the administration of your fund, as well as intermediary holding and property companies. Structures we support today include closed-ended funds, as well as separate accounts, fund of funds, and hybrid funds with liquidity provisions.

Partnership accounting can be complex but by outsourcing your Real Estate Fund Administration to us, you can leverage our expertise and infrastructure to support complex Fund investments and structures, leaving you with capacity and resources to focus your efforts on managing portfolio investments, optimizing capital raising efforts, and better servicing your investors.

Providing Accounting Services for:

- ▲ Real Estate Funds
- ▲ Private Equity Funds & General Partnerships
- ▲ Fund of Funds
- ▲ Venture Capital Funds
- ▲ Special Purpose Vehicles
- ▲ Blocker Entities
- ▲ Co-Investment Entities
- ▲ Credit Funds
- ▲ Buyout Funds

Our culture is focused on being accurate, responding quickly, and going the extra mile for our clients.

Our Professionals

The professionals at Ultimus LeverPoint are recruited through a rigorous selection process, trained via our extensive in-house programs, and exhibit strong technical skills. Our culture focuses on being accurate, responsive, and outperforming client expectations. Our associates support fund managers as they navigate investment, regulatory, and operating challenges by ensuring we have the proper internal controls, appropriate technology solutions, and people that understand your unique business and operating requirements, so your focus and resources can remain on managing portfolio investments, product development, and capital raising.

We are Process Driven

Ultimus LeverPoint provides full-service capabilities, combined with customized accounting and administration solutions to managers of various types of funds, handling complexities that may be too challenging for some administrators. Our organization is process driven, with comprehensive written policies and procedures to guide our accounting and reporting activities. These processes have been constructed to ensure operational excellence and quality control throughout every aspect of our operating model. Our adherence to these procedures is documented in our comprehensive SSAE18 SOC 1, Type II audit report completed by Grant Thornton on an annual basis.

Pre-launch Services Include:

- ▲ Review of Offering Materials prior to launch
- ▲ Establishment of bank accounts and financial controls
- ▲ Distribution of Offering Documents
- ▲ Processing of Subscription / Capital Commitment documents
- ▲ Anti-Money Laundering compliance
- ▲ Customized design of quarterly investor reports

Post-launch Services Include:

- ▲ Issuing capital calls and management of the call process
- ▲ Consolidation of property-level financial statements
- ▲ Property level working capital analysis for Valuation presentation
- ▲ REIT accounting and financial reporting
- ▲ Compilation of REIT testing
- ▲ Fund accounting and financial reporting
- ▲ Calculating management fees, preferred return, carried interest, and IRRs
- ▲ Maintenance of capital accounts
- ▲ Waterfall computation
- ▲ Investor accounting (allocations and fees)
- ▲ Calculation of dividend distributions and DRIP (if applicable)
- ▲ Customized investor reporting
- ▲ JV / Co-Investment / SPE/SPV/AIV accounting and reporting
- ▲ Support for multi-currency
- ▲ Access to reports and distribution of key documents and investor statements via web-portal
- ▲ Online access to key financial information such as investor contributions, distributions, rates of return and fund level financial data
- ▲ Banking and treasury functions / payment of fees and expenses
- ▲ Calculation and processing of distributions
- ▲ Audit and tax support
- ▲ Due diligence inquiries including financial highlights and footnote disclosures
- ▲ Property level requisition processes

▶ *At Ultimus LeverPoint, we understand that each asset manager has unique business circumstances. Therefore, even if your fund has a highly complex structure, we have the professionals, processes and systems in place to adapt to your needs and can provide you with operational excellence and superior customer service.*

**Please contact us today at inquiry@ultimusleverpoint.com or 888.673.8964
www.ultimusleverpoint.com**