

VENTURE CAPITAL FUND ADMINISTRATION

Ultimus LeverPoint Private Fund Solutions is a leading boutique Fund Administrator, providing expertise in accounting and investor services to Venture Capital clients. We are dedicated to service excellence, using industry expertise, paired with exceptional client service, to deliver a suite of solutions to support your funds needs.

Ultimus LeverPoint provides you with a comprehensive suite of services that can increase efficiency and introduce best practices while reducing operating costs. Our team of experienced professionals provides high quality, customized solutions to Venture Capital managers. We provide a high level of flexibility ensuring that your needs are met in a timely manner.

Partnership accounting is not an automated process, and can be tedious and complex. Whether your venture firm is a startup or well-established, by outsourcing your Fund Administration to Ultimus LeverPoint it will allow you to focus on investments, knowing that the Fund Administration details are being handled by experienced professionals with a high level of client satisfaction and customer service.

We provide accounting services for:

- ▲ **Venture Capital Funds & General Partnerships**
- ▲ **Private Equity Funds**
- ▲ **Fund of Funds**
- ▲ **Real Estate Funds**
- ▲ **Special Purpose Vehicles**
- ▲ **Blocker Entities**
- ▲ **Co-Investment Entities**
- ▲ **Credit Funds**
- ▲ **Buyout Funds**

Our culture is focused on being accurate, responding quickly, and going the extra mile for our clients.

Our Professionals

The professionals at Ultimus LeverPoint are recruited through a rigorous selection process, trained through our in-house training programs and have strong technical skills. Our culture is focused on being accurate, responding quickly to needs and requests and going the extra mile for our clients. Our associates assist fund managers with navigating the fund administration challenges by ensuring the proper internal controls and fund management tools are in place, so the focus can remain on investments and investors.

We are Process Driven

By incorporating strong processes for accuracy and technical competence, Ultimus LeverPoint delivers customized solutions for each of our clients. With comprehensive written procedures to guide our activities, these processes have been constructed to ensure operational excellence and quality control throughout every aspect of our operation. Our adherence to these procedures is documented in our comprehensive SSAE18 SOC 1, Type II audit report, which is completed by Grant Thornton on an annual basis. As a result, we consistently deliver quality work on a timely basis.

Partnership Accounting Services

Ultimus LeverPoint provides full-service capabilities, combined with customized accounting and administration solutions to managers of various types of Venture Capital Funds, handling complexities that may be too challenging for some administrators.

Partnership accounting services include:

- ▲ Review and interpret Partnership Agreements
- ▲ Maintain General Ledger
- ▲ Capital Call Calculation
- ▲ Distribution Calculation
- ▲ Management Fee Calculation and Allocation
- ▲ Prepare Carried Interest Calculations and Allocations
- ▲ Preparation and Maintenance of Realized and Unrealized Waterfall Models
- ▲ Preparation of Quarterly Financial Statements and Partner Capital Account Statements
- ▲ Preparation of Annual Financial Reporting, including supporting work papers and capital account schedules
- ▲ ILPA Reporting
- ▲ Gross and Net IRR Calculations
- ▲ Distribution of Investor Correspondence
- ▲ Cash Reporting Activity
- ▲ Bank Account Reconciliation
- ▲ Audit Liaison
- ▲ 1099 Preparation

At Ultimus LeverPoint, we understand that each asset manager has unique business circumstances. Therefore, even if your fund has a highly complex structure, we have the professionals, processes and systems in place to adapt to your needs and can provide you with operational excellence and superior customer service.

**Please contact us today at inquiry@ultimusleverpoint.com or 888.673.8964
www.ultimusleverpoint.com**